

**Music and Creative Arts Council****Purpose:**

The Music and Creative Arts Council is tasked to help plan and evaluate the church music program. To assist the Minister of Music with planning the calendar for the music ministry for the year. To present recommendations to the church Nominating Committee for lay volunteers to carry on the Music and Creative Arts Ministry. To make suggestions concerning programs to determine new and different ways to present special music in the church services.

**Membership:**

The Music and Creative Arts Council consists of the Minister of Music and Spiritual Formation who serves as Council Chair, Church Organist, Pianist, instrumental assistants, Age-Division Director. Sanctuary Choir President; one representative from the congregation nominated by the Nominating Committee and elected by the church to a one year term of office which begins in January. In the absence of the Minister of Music, the congregational representative presides as chair of the council.

**Relationships:**

Council assists the church, within the realm of the council purpose, in fulfilling the church's Mission: To proclaim the Gospel of Jesus Christ and to minister to the needs of our congregation, the community, and the world through the leadership of the Holy Spirit. This Council shall utilize the five Biblical Functions of Worship, Fellowship, Discipleship, Ministry, and Evangelism in meeting the council's purpose and duties and in communicating, coordinating and cooperating with the council and with others.

**Duties:**

1. Recommend to the Church Council coordinated plans for the provision of church music and creative arts ministries.
2. Plan the church calendar for the Music and Creative Arts Ministries of the church prior to the beginning of the church year.
3. Provide assistance to the Minister of Music and Spiritual Formation in the recruitment and placement of volunteer workers.
4. Present recommendations to the church Nominating Committee for personnel to lead the music program.
5. Develop, promote, and implement new and different ways to enhance music in the church.

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6. Prepare the agenda for, and hold council meetings as required, or at least quarterly. Forward a written report of deliberations and/or recommendations to the Church Council.
7. Perform an on-going evaluation of music programs with a view toward enhancement or continuance.
8. Ensure that goals and objectives are consistent with the church's worship education, mission, inreach and outreach purposes.
9. Prepare and submit annual Music and Creative Arts Ministries Budget requirements to the Pastor on a timely basis.
10. Report to the Church Conference on the status of Music and Creative Arts Ministries.
11. Keep the membership informed on Music and Creative Arts Ministries efforts through the newsletter, bulletin, worship-hour announcements, and special messages.
12. Direct and supervise the implementation of the approved annual music budget.