

**Minister of Music and Spiritual Formation****Aversboro Road Baptist Church Mission Statement:**

To proclaim the gospel of Jesus Christ and to minister to the needs of our Congregation, the Community, and the World, through the leadership of the Holy Spirit.

**General Purpose of the Position:**

The Minister of Music and Spiritual Formation is responsible to the Pastor for the development, execution, promotion, and direction of the music ministry in accordance with the plans and methods of the Southern Baptist Convention, and/or State Convention, as projected through the Pastor, Church Staff, Diaconate, Councils, Committees, Directors, Officers, Team Leaders and the Membership, consistent with the approved Church Constitution, By-Laws, Policies and Procedures.

**Qualifications:**

1. A spiritually-gifted Minister Leader, holding a Master's Degree in religious music, with a minimum Of two (2) years experience in church music ministry or the equivalent.
2. A spiritually-matured Disciple of Christ with a confirmed call by God to serve in this leadership position.

**Responsibilities:**

1. Direct the planning, conducting, organization, coordination, and evaluation of a comprehensive church-wide music program, including special musical events such as, cantatas, Hanging of the Green, etc.
2. Plan, promote, and direct and/or supervise Lay-Minister Leaders working with a fully graded choir program, including groups for preschool, Music Makers, Young Musicians, Adult Choir, Children Handbells, and Adult Handbells. This includes providing guidance in determining music objectives, goals, organizational structure, volunteer leadership, facilities, and administrative procedures.
3. Cooperate with the Nominating Committee to recruit and train Lay-Minister Leaders for the church music ministries.
4. Keep informed of current advancements concerning music methods, new resources, promotion and administration of the church's music ministries through life-long educational opportunities, participation in workshops, etc.
5. Prepare and administer an annual budget as approved by the church.

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6. Assist the Pastor in planning all regular and special worship services, revivals, weddings, funerals, and ordination services that require musical support.
7. Provide leadership in selection of music to be performed by all groups to insure that it is suitable for the occasion and representative of the quality and variety of music styles that is expected of this church.
8. Supervise and guide all vocalists and instrumentalists who will participate in the worship services of the church.
9. Supervise maintenance of music library, materials, supplies, musical instruments, and other church music-related equipment.
10. Work with existing choirs and ensembles of all age groups through preparation and rehearsals to help participants understand the importance of their role as worship leaders in all church services.
11. Serve with other staff members and lay-minister leaders in coordinating Vacation Bible School.
12. Direct an intra-music ministries inreach, outreach, and missions program for current members and prospective participants.

**Duties:**

1. Serve as a member of the Church Council and as the Pastor's ex-officio representative as assigned.
2. Report weekly to the Pastor on the state of Music Ministries.
3. Conduct quarterly officers and members meetings and/or clinics with a view toward increasing individual performance and reaching optimum effectiveness and efficiency of music ministries programs.
4. Evaluate on-going programs with a view toward enhancement, continuance and elimination.
5. Keep the membership informed on Music Ministries through the newsletter, bulletin, worship-hour announcements and special messages.
6. Maintain a private program of prayer and Bible study.
7. Promote the T.E.A.M. purposes, objectives, and goals.